

Emergency Management Agency
City Hall, 562 Main Street
Melrose, MA 02176



Melrose Control Center
Office - (781) 979-4111
Fax - (781) 979-4211

Executive Committee Meeting
Mystic Region Emergency Planning Committee
Tuesday, June 21, 2011
8:30 AM
Wakefield Public Safety Building
Minutes

Welcome - 8:45 AM Rick Tustin

Report of Committees

Training – Mark Rudolph – see attached – Training Report

Key Points

We will get link to after-action report for Full-Scale exercise ?? - Dropbox
NIMSCAST compliance is very important

Health –

Business & Industry - Art Powers – chairman of B&I transferred to VA

Planning – Rick Tustin – Recertification process is being streamlined.

Recertification Package – will be e-mailed to EMD – deadline for completion MARCH 2012
Package consists of samples of all required materials from each community

Discussion on what the Executive Committee is missing:

1. Media representative
2. Transportation - Mark Rudolph will check with MBTA Safety Dept.
3. Local Environmental

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TO DO - Schedule

1. September 2011 – start to compile paperwork for Recertification
List of requirements for each community will be sent via e-mail to EMD and Heads of Government.
2. March 2012 – goal for submittal to CERC
3. October 1, 2012 – goal for Recertification

Membership Attendance

Section 4 To remain a member in good standing, each community must be represented at the two Full Membership meetings and a minimum of four Executive Committee meetings. Removal from the REPC may be considered by the Executive Committee for failure to maintain minimum attendance.

06/21/11 Attendees

Ken Burnham – Lynnfield Emergency Mgmt	Greg Burns – Reading FD
Paul Calderwood – Everett Fire	Richard Carroccino – Chelsea Fire
Eric Fisher – Armstrong Ambulance	Ed Kelly – Melrose EMA
Robert Mills – Woburn Fire	Gus Niewenhous – Stoneham EMD
Paul Penachio – Saugus FD	Mark Rudolph – Medford Police
Steve Skory – Wakefield PD	Rick Tustin – Winchester FD
Kathleen O'Connor – New England Resins	

Adjournment – break for summer – no meetings in July or August
Next Meeting 09-20-11