

Emergency Management Agency  
City Hall, 562 Main Street  
Melrose, MA 02176



Melrose Control Center  
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**Executive Committee Meeting**  
**Mystic Region Emergency Planning Committee**  
**Tuesday, Nov 20, 2012**  
**8:30 AM**  
**Minutes**

Meeting called to order 8:40am  
Minutes of previous meeting read and accepted.

Report of sub-committees

Treasury – \$23,000 received \$1500 check from Exxon-Mobil

Health – MOU Hazmat drill happened on 10/21/12 with Medford, Armstrong, Cataldo participating  
We will receive “Lessons Learned” report from drill

DPH – conference call drill for hospitals scheduled for w/o Dec 10

Grant money – only half of usual support available

Training – see attached

FYI Nimscastr should have been done by now – if not, no longer eligible for Federal Funds.

Business & Industry - need head of the committee

MEMA – Discussion about pooling funds - we have confirmed communities can combine funds.  
Need viable plan to present to MEMA

Media - Facebook page is coming

Twitter @mysticregion is active

Website Presentation- Matt presented website.

Feedback: Add twitter and Facebook links

Add sub-committee links

SharePoint access – need logins for each community - EMD or community rep will be main contact

May Full Membership Meeting – tentative location Northeastern campus

Start planning process

Next meeting December 18<sup>th</sup> – Wakefield Public Safety Building – 8:30 AM

Meeting adjourned 9:45

**Membership Attendance** 23 members

*Section 4 To remain a member in good standing, each community must be represented at the two Full Membership meetings and a minimum of four Executive Committee meetings. Removal from the REPC may be considered by the Executive Committee for failure to maintain minimum attendance.*

**11/20/12 Attendees**

Allan Alpert – Chelsea EMA	Ken Burnham – Lynnfield Emer Mgmt
Paul Calderwood – Everett Fire	Owen Carrigan – Arlington Emer Mgmt
Matthew Hart – Tufts University	Robert Jefferson – Arlington Fire
Theo Kuliopulos – North Reading EMD	Mike Main – MEMA
Robert Mills – Woburn Fire	Kathleen O’Connor – New England Resins
Michael Patterson – Burlington Fire	John Schultz – New England Rehab
Michael Sullivan – Wakefield Fire Chief	Patrick Sullivan – Somerville Fire
Richard Swartz – Winthrop Fire	Paul Tortolano – Woburn Fire Chief
Rick Tustin – Winchester Fire	Lillian Yadgood – Melrose Hallmark Health
Steve Yetman – Burlington Fire Chief	
New members	Michael Feinberg – Lynnfield Fire/Emer
Michael Surabian – Int’l Disaster Med/Surgical Team	Richard Barry – Triumvirate Environmental
Eric Chebator – Triumvirate Environmental	

**Communities unrepresented** Lynn, Malden, Medford, Reading, Revere, Saugus, Stoneham