



**Executive Committee Meeting**  
**Mystic Region Emergency Planning Committee**  
**Tuesday, March 27, 2018 8:30 AM**  
**Wakefield Public Safety Bldg. – Wakefield, MA**

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## Minutes

Meeting called to order 8:47 am

Minutes of January meeting read and accepted.

### Report of sub-committees

**Business & Industry** - still looking for companies to be involved

**Health** – HMCC moving forward Health and Medical Coordinating Coalition  
Starting – Sheltering Announcements

**Treasury** – Bank balance \$9,085.48

### Training –

Mass Maritime - \$0

NERAC – NO

Need help from communities.

### MEMA –

**Tier II** [mystictierii@gmail.com](mailto:mystictierii@gmail.com) .t2s format

Upload feature needs to be fixed

Tier II contacts for 22 communities – preferred method electronic/email

### Goals

1. Utilize Social Media
2. Finance
  - a. 10% of EMPG Communities Assessment - **NO**
  - b. Send invoice to communities 10% or 5% assessment
  - c. Flat rate to each community \$300
  - d. HMPG Grant – Stoneham can't handle
    - i. Heather will check with Michelle/Lynn

Final Decision - \$300 per community invoice with Letter – Rick Tustin

Next Meeting

**May 22 - Full Membership Meeting** – not functional exercise - Educational **Page 2 of 2**

Possible Topics/Speakers

- 1.Colonel Margaret White – National Guard
- 2.RR – can't get authority
- 3.Department of Fire Services – Dave DeGregorio – Director State Hazmat Div
- 4.Drug Dispense – JJ Burke
- 5.NFPA 3000** - Active Shooter and Hostile Event Response (NFPA 3000) Presented by Robert Duval  
Northeast Regional Director / Fire Investigator
- 6.MEMA – Heather – check for school related training
- 7.Alice Training – Rick Tustin
- 8.Mutual Link – what is that?
- 9.DFS – Drone Program
- 10.Manage 911 centers - speakers

By-Law Amendment - vote

Meeting adjourned 9:30

**Membership Attendance**

*Section 4 To remain a member in good standing, each community must be represented at the two Full Membership meetings and a minimum of four Executive Committee meetings. Removal from the REPC may be considered by the Executive Committee for failure to maintain minimum attendance.*

**03/27/18 Attendees - 21**

Stephen Adgate – Woburn Fire	Eric Borecky – Triumvirate
Owen Carrigan – Arlington Emergency Mgmt.	Alan Gilbert – Kettle Cuisine
Kevin Kelley – Arlington Fire	Theo Kuliopulos – North Reading EMD
Chris Leary – City of Melrose	Dennis Levasseur – Salem Fire
John Mangino – Lahey Hospital	Gus Niewenhous – Stoneham EMD
John Nottle – Chelsea Police	Keith Perry – Woburn Fire
Mark Rudolph – Medford Police	Michael Sullivan – Wakefield Fire
Heather Tecce – MEMA	Mark Tetreault – Lynnfield
Tom Todisco – Revere Fire	Rick Tustin – Winchester Fire
Thomas Walsh – Town of Wakefield	Ruth Clay – Melrose EMD
Francis Otting – Somerville Fire	