

To: Captain Rick Tustin, Chairman, MREPC and MREPC Membership  
From: Lt. Mark Rudolph, Training Sub-Committee Chairman  
Date: 3/15/2016  
Subject: Training Sub-committee Report, March 2016

**1. Spring 2016 Functional Exercise**

- a. Planning is underway for the development and facilitation of a functional exercise by an outside vendor, which is tentatively scheduled for the October 2016 full membership fall training meeting. Preliminary project justification work has been completed and was submitted to NERAC for possible funding to hire a consultant to develop and facilitate the exercise based on the Situation Manual developed for the tabletop exercise conducted in December 2014 as well as the After Action Report / Improvement Plan. The Functional Exercise proposal is tentatively scheduled for presentation at the April 14<sup>th</sup> NERAC Training and Exercise Committee meeting in Burlington.
- b. The planning committee is seeking interested individuals to participate on the exercise planning committee, which will work directly with the selected vendor to ensure the project is on point, meets the objectives of the planning committee and delivered on time. Please contact Mark Rudolph at 781-521-9992 or by email at [mrudolph992@gmail.com](mailto:mrudolph992@gmail.com) if you are interested in working on the exercise planning committee. We still have several disciplines on the planning committee that need representation including Public Health, Healthcare, and government officials. There will not be a Concepts Meeting at the March E-Board meeting. The planning committee will meet again at the April E-Board meeting.
- c. The second Concepts Meeting was held at the conclusion of the February E-Board meeting. A total of 11 E-Board and region members attended the 30-minute meeting. The group reviewed the applicable objectives that they would like to include in the Functional Exercise.
- d. The Initial Concepts Meeting was held at the conclusion of the January E-Board meeting at Wakefield Public Safety Center. Nine E-Board and region members volunteered to assist with the planning and development of the exercise along with the selected vendor. The group reviewed the Situation Manual from the Tabletop Exercise held in December 2014.

**2. May 2016 Full Membership Meeting**

- a. The May full membership training meeting is scheduled for 8am to 12 pm on 5/17/2016 at the Four Points Sheraton Hotel in Wakefield. The formal announcement will be sent to REPC members and points of contact in early April. Preliminary training topics include:
  - i. *“Run, Hide, Fight”* presented by Captain Rick Tustin, Winchester Fire Department.

- ii. *“Global Harmonization Plan”* presented by Eric Chebator, Triumvirate Environmental.
- iii. *“EMS Protocol Changes”* presented by “TBD” from Cataldo Ambulance.
- iv. *“Overview of 2016 Functional Exercise”* presented by Lt. Mark Rudolph, Medford Police Department.

### 3. Scheduled MEMA Training

- a. There are two ICS training programs on the MEMA calendar near our region. ICS400 is scheduled for March 30-31 at Wellesley Police Department. ICS300 is scheduled for 5/10-12 at Tewksbury Library. The MEMA 2016 Hurricane Preparedness Conference is scheduled for 5/26 at Four Points Sheraton in Norwood. Please go to the MEMA website at <http://www.mass.gov/eopss/agencies/mema/> to register for these training programs.

### 4. Del Valle Institute, Boston,

- a. Has several course offerings scheduled over the next several months. Go to: <https://delvalle.bphc.org> for more information on these and other available training programs.

### 7. FEMA ICS Resource Center Training Materials Site:

- a. The National Incident Management System (NIMS) Training Program identifies those courses critical to train personnel capable of implementing all functions of emergency management. This program establishes the NIMS core curriculum to ensure it adequately trains emergency and incident response personnel to all concepts and principles of each NIMS component.  
Go to: <http://training.fema.gov/EMIWeb/IS/ICSResource/TrainingMaterials.htm>.

### 8. Twitter Account

- a. The Mystic Region EPC has a Twitter account. The name is @MysticRegionEPC. Go to [www.twitter.com/MyticRegionEPC](http://www.twitter.com/MyticRegionEPC).